



Statutory Declaration for Proof of Identity

This information is collected in accordance with the *Vital Statistics Act* and Regulations. It is required by Vital Statistics to provide a service; and may be used for statistical and genealogical purposes, or delivering joint provincial and federal programs. Collection is authorized under s.33(a) and (c) of the *Freedom of Information and Protection of Privacy Act*. Questions about the collection can be directed to Vital Statistics at vsregistries@gov.ab.ca or 780-427-7013 (toll free 310-0000 within Alberta).

Important Information

As you the applicant or your designated agent (if applicable) are not in Alberta and not able to appear in person at a registry agent office to provide an original proof of identity document, the identification requirement may be provided in the form of this Statutory Declaration.

Proof of Identity must be acceptable.

- The applicant must have the original proof of identity document in their possession (it cannot be a copy, fax, etc.).
- The Proof of Identity document must be issued by a provincial, federal or state government.
- The Proof of Identity document must contain the person's full name.
- The Proof of Identity document must contain the person's photograph.
- The Proof of Identity document must contain a distinct identification number.
- When the Proof of Identity document is one that expires, the document must be valid at the time it is presented to a Commissioner for Oaths or Notary Public.
- When the Proof of Identity document is one that does not expire, the document must have been issued within the last 5 years.

If the Proof of Identity document does not meet all the above criteria, it cannot be used as proof of identity in this Statutory Declaration.

Examples of possible acceptable documents include:

- Drivers licence, provincial identification card, treaty status card, citizenship card, permanent residency card, etc.

Examples of non-acceptable documents include:

- Bank card, Alberta Health Care card, Social Insurance card, charge card, library card, student identification card, etc.

You must sign in front of the Commissioner for Oaths or Notary Public who will authenticate your identity and sign this Statutory Declaration. Take your original Proof of Identity document with you to the Commissioner for Oaths or Notary Public. This Statutory Declaration cannot be faxed or emailed as Vital Statistics requires the original executed Statutory Declaration to process the application.

In the matter of this Statutory Declaration being used as proof that my identity has been confirmed in order to make application for Alberta Vital Statistics documents or service by mail,

I _____
Print Full Name of Applicant or Designated Agent (if applicable)

of _____
Street Address City/Town Province/Country Postal/Zip Code

Do solemnly declare that all the following statements are true:

1. I am presenting an acceptable and original proof of identity document to confirm my identity to make application for Alberta Vital Statistics documents or services by mail as I am not currently able to apply in person.

2. My Proof of Identity document is: _____
Name of Proof of Identity document (e.g., drivers licence)

3. My Proof of Identity document was issued by: _____
Name of provincial, state or federal government

4. My name as shown on my Proof of Identity document is: _____
Applicant/Designated Agent's full name as shown on Proof of Identity document

5. The identification number on my Proof of Identity document is: _____

6. My Proof of Identity document contains a photograph of me.

7. My Proof of Identity document (check one):

- Does not expire and was issued within the last five years. The date of issuance was (month by name/dd/yyyy): _____
- or
- Does expire, but is currently valid. The expiration date is (month by name/dd/yyyy): _____

8. And when acting as a designated agent for the applicant, _____, I do also solemnly declare that I am
18 years of age or older and have known them for _____ year(s). Name of Applicant

Note to Commissioner for Oaths/Notary Public: If there are any additions or changes on this affidavit (including to the jurat), ensure you place a check mark at the beginning and at the end of each of the changes, and then write your initials beside each change. Unless changes are authenticated by your initials, the affidavit will not be accepted by Vital Statistics. If outside Alberta, this document may be executed by a Commissioner for Oaths in Canada or a Notary Public inside or outside Canada.

Declared before me at _____

in the Province/Jurisdiction of _____

dated _____

Signature of Declarant

Signature of Commissioner for Oaths in and for Alberta/Notary Public/
Commissioner for Oaths for the Jurisdiction of _____

Print or Stamp Name

My Appointment Expires